Model(s): BFV34LBM

**Prepare for Installation**

1. Locate the packing slip(s) and shop drawings.
2. Verify that all products listed on the packing slip are included in the package.
3. Check the products for damage. If products are damaged, report a freight claim immediately and leave the products in their packaging. If you sign for products without reporting damage you waive your right to a freight claim and will be responsible for their replacement cost.
4. Read the instructions thoroughly before beginning installation.

**Install the Frame**

*A flat recess and accurately installed frames are critical to the overall performance of the mat / grille. Utilize a self-leveling compound (provide by others) if necessary to ensure a level recess,*

1. Determine the correct depth of the recess. The outside of the frame must be flush with the finished floor surface. Make the recess the appropriate depth and slightly longer and wider than the frames to allow room to maneuver.
2. Verify that the bottom of the recess is flat within 1/8 inch over 10 feet. The recess must be flat to prevent damage to the mat / grille. *Utilize a self-leveling compound (provide by others) if necessary to ensure a level floor surface.*
3. Position the pre-cut and mitered frame members in the opening.
4. Mark the fastening point locations on the frames. The required locations are indicated on the shop drawings. Otherwise, evenly space the fastening points at a maximum distance of 24 inches on all sides of the frame. Drill and countersink 1/4 inch diameter holes at the marked locations.
5. Mark and drill 1/4 inch diameter holes in the floor for the anchors.
6. Line the frame members up with the holes and securely fasten the frame to the floor with the provided anchors.
7. Verify the frame to make sure that it is plumb, that corner conditions are joined at the correct angles, and that it is at the correct height. Also, check the measurements of the frame against the shop drawings in several locations to make sure that the sizes are correct. The mat / grille will not fit if the frame is not installed as indicated on the shop drawings.
8. Install plywood or other material in the recess to protect the edges of the frame until it is time to install the grilles. Wait to install the mats / grilles until the building is ready for use.

**Install the Grille**

1. Remove the plywood or other filler from the recess and clean the recess thoroughly. Note that debris will cause irregularities in the recess that may cause the grille to rock or create a tripping hazard.
2. Consult drawings to determine the correct locations of the grille sections. Note that grille sections must be in the proper location, with all sections facing the same direction.
3. Set grilles into the recess.
4. Save the installation and maintenance instructions and include them with the closeout documentation for the owner and maintenance personnel.

NOTE: EnvIRONtread® Tread II grilles with either radius or angle cuts may include trim flange. The flange will arrive with industrial grade tape adhered to the outer edge. Peel the backing from the tape and insert the flange between the grille and the frame, the 5/8 inch trim will face in towards the center of the grille and the tape will adhere to the frame.

**maintenance**

Continued maintenance is critical to the long-term safety and performance of the mat / grille. Remove the mat / grille and clean the recess periodically to prevent the surface from becoming uneven. Debris build up within the recess could lead to deflection in the grille and may possibly cause tripping hazards. Lifting hooks are not required to remove the mat /grille. If necessary, use a screwdriver or pry bar to assist in removing the mat / grille from the recess.

The type and schedule of maintenance of your grille or mat will depend upon location and amount of traffic. See the outline below for cleaning instructions for the variety of tread insert materials.

**EnvIRONtread® II**

* A good heavy-duty vacuum cleaner with a rotating brush is the most effective way to routinely clean the carpet in your entrance grille or mat. By vibrating the fibers, this type of vacuum not only cleans the surface of the carpet, but also removes soil that is imbedded into the pile. The rotating brush aids in keeping the pile upright for longer lasting beauty.
* The heaviest traffic areas should be vacuumed daily and the light traffic areas as infrequently as weekly.
* Carpet should be deep cleaned with a hot water extraction cleaner once per month or when vacuuming will no longer remove the soil. This may be monthly, quarterly, or longer, depending upon soil and traffic conditions.
* Inspect the grille or mat regularly for spots and stains, to reduce the possibility of them becoming permanent.
* Removing Spots
	+ If the spot is semi-solid, scrape with a spoon or spatula and then blot with a damp sponge. Work from the edge of the spot to the center. This will keep the stain from spreading. If this procedure does not work, use a spot remover.
	+ We recommend a dry system because it reduces solid build-up won’t leave floors wet and slippery, and there is no risk in damaging the carpet from dye bleeding. For most spills such as coffee, tea, pet stains, etc., a dry soil extractor works best.
	+ Wet cleaning methods, including aerosols, foams, hot water extraction, or shampoo will work, but sometimes they leave sticky detergent residue that will accelerate soil build-up.
	+ For oily stains such as tar, grease, paint, etc., a non-flammable dry cleaning solvent works best. Be extremely careful when using dry cleaning solvent. Take care to check for color fastness before cleaning the entire surface. Put a few drops of stain remover in an inconspicuous area and press the area with a clean cloth for ten seconds. If the color fades or changes, discontinue use.

Follow the tread maintenance instructions to ensure the long life of the grille tread. Contact your representative or Babcock-Davis for information on replacing damaged treads.